

Application form for admission to a bachelor programme with a foreign diploma

version 22/05/2019

Do you have a foreign diploma and would you like to register for a bachelor programme at AP University College?

If you have one of the following certificates, you can register directly:

- a European 'Baccalaureate diploma' from one of the European schools in Belgium or abroad;
- an International Baccalaureate Diploma from the International Baccalaureate Office in Geneva, Switzerland;
- a Luxembourgish 'diplôme de fin d'études secondaires' or 'diplôme de fin d'études secondaires techniques';
- a Dutch or a Surinamese 'VWO' diploma ('Voorbereidend Wetenschappelijk Onderwijs');
- a Dutch 'MBO' diploma ('Middelbaar Beroepsonderwijs') qualification level 4; this diploma only grants admission to the professional bachelors (e.g. Dance), so not for the academic bachelors in the Schools of Arts;
- a Dutch propaedeutic diploma ('Getuigschrift van met goed gevolg afgelegd propaedeutisch examen');
- a Dutch higher vocational education final diploma with complete curriculum;
- a French Baccalaureate diploma with a minimum grade of 10/20;
- a German 'Abitur' diploma ('Allgemeine Hochschulreife/Abitur');
- a British diploma "General Certificate of Secondary Education" in 3 courses with the rating A *, A, B or C and "General Certificate of Education" with 2 courses on advanced level (A-level) in 5 different courses
- a "High school diploma" (USA) with a "record of transcript" (list of points), which states at least 4 APs (Advanced Placements)
- a diploma awarded by the SHAPE school (NATO)
- a foreign diploma declared equivalent by NARIC Flanders with one of the Flemish study certificates that are included under the general admission conditions
- a diploma with a certificate certifying that the student has access to university studies based on the relevant diploma in the country in which this diploma was issued, if this country ratified the Lisbon Recognition Convention (LRC)
- a Bachelor's degree from an accredited institution from the ENIC-NARIC network
- a master's degree from an accredited institution from the ENIC-NARIC network

Do you have a different foreign diploma?

You must apply for admission by filling in this form and adding the necessary documents:

- a) A copy of the diploma concerned; if the diploma in question was obtained outside the EU, it must be certified;
- b) A certified Dutch translation issued by a sworn translator, unless originally in English, French, or German;
- c) If the diploma of secondary education was obtained outside of the European Union: a declaration from the embassy or consulate of the candidate's country stating that this diploma grants access to a bachelor programme in the country in which it was obtained, unless the diploma itself contains such declaration.

For a bachelor programme organised by a department (Health & Social Care, Management & Communication, Education & Training or Science & Technology), you must submit all documents to the departmental student secretariat by September 1st at the latest.

For a programme organised by a School of Arts (Royal Academy of Fine Arts or Royal Conservatoire Antwerp) you must submit all documents to the student secretariat by October 15th at the latest.

The admissions committee will examine your application and will inform you of the decision in writing.

Are you not Dutch speaking?

When registering for a Dutch programme you must prove that you have sufficient knowledge of the Dutch language:

- by submitting a certificate of at least one successfully completed year in Dutch-language secondary education;

- by submitting a certificate of a pass in a study or in one or more courses in Dutch-language higher education, with a total study load of at least 60 ECTS-credits, or
- by submitting a certificate of a pass for the Interuniversity Dutch Language Test for Foreign Language Speakers ('Interuniversitaire Taaltest Nederlands voor Anderstaligen – ITNA'), or for the Dutch state examination NT2 II, or a different certificate from a centre for adult education or a recognised language centre. The required Dutch language level is B2 CEFR (Common European Framework of Reference).

The Dutch language test ITNA has been developed by the language centres of the four Flemish universities and can be taken, among other places, at Linguapolis. More information can be found on this website:

<http://www.linguapolis.be/main.aspx?c=LINGUANLANDERE&n=87642>.

Attention:

- This language requirement does not apply to the academic bachelor programme in Music or the professional bachelor programme in Dance.
- When registering for the English academic bachelor programme in Visual Arts, you must prove that you have sufficient knowledge of the English language. This can be done in various ways:
 - by submitting a certificate of an obtained ASO-diploma (Flemish candidate students) or a VWO-diploma (Dutch candidate students), or
 - by submitting a certificate of at least one successfully completed year in English-language secondary education, or
 - by submitting a certificate of a pass in a study or in one or more courses in English-language higher education, with a total study load of at least 60 ECTS-credits, or
 - by submitting a language certificate. The required English language level is B2 CEFR (Common European Framework of Reference).

An English language test can be taken, among other places, at Linguapolis (Interuniversity Test of Academic English (ITACE)), but also in other language centres in Flanders or in your home country.

To be completed by the student:

(According to the identity card, international passport, or electronic residence card)

Name

First Name

Wishes to register for:

Course

Identity

National Registry Number (B) |_____|_____|_____|_____|_____|_____|_____|_____|_____|_____| - |_____|_____|_____| - |_____|_____|

Nationality

Gender: M F

Street + No (off. address)

Postal Code |_____|_____|_____|_____| Town

Country

Street + No (contact address)*

Postal Code |_____|_____|_____|_____| Town

Country

Email address

Phone number +|_____|_____|_____|_____|_____|_____|_____|_____|_____|_____| Mobile number +|_____|_____|_____|_____|_____|_____|_____|_____|_____|_____|_____|_____|

* Only mention your contact address if it is different to your official address

Past studies Secondary Education

Diploma of secondary education obtained in
..... (country), on
..... (date)

Course of study:

Institution:

Past studies Higher Education

Diploma of higher education obtained in
..... (country), on
..... (date)

Course of study:

Institution:

Date of submission |_|_|.|_|_|.|_|_|_|_|

Signature student